



Meeting Minutes
March 20, 2024
10:30 AM

The March 20, 2024, meeting of the Alabama Virtual Library Council was called to order at 10:34 AM by Council Chair, A. P. Hoffman.

Minutes were prepared by Cristin Dillard, Council Secretary.

Minutes approved as official: May 15, 2024

Members in Attendance (Quorum established)

Kimmetha Herndon, ACHE
Cristin Dillard, ALSDE
Michelle Wilson, ALSDE
A. P. Hoffman, ACCS

Nancy Pack, APLS
Amy Henderson, APLS
Bill Paine, ASA

1. **Call to Order:** Council Chair, A. P. Hoffman, called the meeting to order and confirmed a quorum was established by conducting a roll call for attendance.
2. **Welcome:** Council Chair, A. P. Hoffman welcomed council members to the meeting.
3. **Approval of Minutes from February 7, 2024 meeting.**
 - a. Kimmetha Herndon made a motion to approve the minutes. Nancy Pack seconded the motion. No discussion. Motion carries.
4. **Financial Report:** APLS provided a budget reconciliation report.
5. **Unfinished Business**
 - a. **AVL Executive Director Search**
 - i. Cristin M. Dillard provided the AVL Council with an update for the Executive Director search. The update included the status of finding an individual and the way in which the individual will be contracted for the position. More information will be forthcoming once a fiscal agent has been identified.
6. **New Business:** No new business was brought before the council.
7. **Committee Reports**
 - a. Budget (Amy Henderson) - No new information to report.
 - b. Database Review (A. P. Hoffman) - No new information to report.
 - c. Nominating Committee (Cristin Dillard) - Committee plans to have a slate of officers for consideration at the May meeting.
 - d. Selection and Licensing (A. P. Hoffman) - Susanne Estes and A. P. Hoffman have been in the process of finalizing the Oxford University Press (OUP) user agreement.
 - e. Bylaws (Nancy Pack) - No new information to report.
 - f. Legislative and Advocacy (John-Bauer Graham) - John-Bauer Graham, committee chair, was not present for the meeting.



- g. OER Commons (Kimmetha Herndon) - Kimmetha Herndon provided the council with a report stating currently no new requests to add resources have been made.
 - h. Publicity (Cristin Dillard) - Cristin Dillard provided the council with a combined report for Publicity and Training committees.
 - i. Executive Director Search: The AVL executive director search will continue with the hiring of an individual soon. No requests for materials for conferences or attendance.
 - ii. Representation of AVL at Events: Cristin will register AVL as an exhibitor for Alabama Educational Technology Conference (AETC). Cristin will email ALLA concerning the annual convention and exhibition information. Bill will find out if the current memorandum of understanding between AVL and Alabama SuperComputer Authority (ASA) includes representation at conferences.
 - i. Training (Cristin Dillard) - Cristin Dillard provided specific information about a possible recalibration for TeachingBooks resources as this may be a more requested resource.
8. Announcements/Reminders
- a. A.P. Hoffman announced that ASA has a new AVL Council member, Liz Burgess.
 - b. Amy Henderson announced that AVL had a presence at the East Alabama World of Work Expo in Oxford, Alabama.
9. Adjournment
- a. Cristin Dillard made a motion to adjourn the meeting. Kimmetha Herndon seconded the motion. No discussion. Motion carrier.
 - b. Meeting was adjourned at 11:07 AM.